

Backyard Habitat Certification Instructions for Milton Habitat Stewards

We're part of an exciting venture in Milton, to increase wildlife habitat values, but more importantly to increase awareness of environmental issues and values. In addition to becoming certified our hope is to make people excited about the environment and wildlife and to incorporate these values into their lives.

When assigned a residence to get certified you will receive a package of information and documents including the following (subject to change):

1. The name, address, and phone number of the homeowner contact.
2. A blank application form.
3. A plan showing the property for use in making a site plan.
4. A blank thank you note and envelope.
5. The name and phone number of your team partner.
6. "How to Create a Backyard Habitat"

Stewards should do the following:

1. Coordinate a site visit with your partner and the homeowner within two weeks;
2. During the site visit prepare a site plan and fill out application form;
3. Take digital photos if possible and approved by owner;
4. If property contains the required elements for habitat certification, identify some additional things the owner can do;
5. Encourage the owner to submit site plan and application and to notify you when this has been done;
6. Contact Pete Jackson (696-2834 or pjacks@comcast.net) to let him know the results of the site visit;
7. If the property does not qualify for certification, make some specific suggestions for changes to allow it to qualify and ask the owner to contact you for a follow-up once changes have been incorporated;
8. Two weeks after the site visit call to inquire whether the application has been submitted;
9. Continue to follow-up until you get confirmation that certification has been received, then encourage the owner to get and install a sign;
10. Once the property has been certified send a thank you note using our card;
11. Confirm with Pete Jackson that the property has been certified.

Let's all have fun and take pride in the positive changes we will see in Milton.